

**COMMUNITY FUTURES YELLOWHEAD EAST  
REGULAR ZOOM BOARD Meeting Minutes  
October 15, 2020**

**PRESENT:** CHAIR CAROL WEBSTER, VICE CHAIR DARYL WEBER, SECRETARY LESLIE PENNY, TREASURER RAY HILTS, DIRECTORS: MARVIN SCHATZ, PAT BURNS, NICK GELYCH JUDY TRACY STAFF; EXECUTIVE DIRECTOR; MICHELLE JONES, BA- MATTHEW HARTNEY, CED; ELLEN MACCORMAC, ADMIN/PROJECT COORDINATOR: CHARITY VOLLMANN

<b>REGRETS:</b>	Board Members: John Burrows, Jim Hailes
<b>1) CALL TO ORDER:</b>	Chair Carol Webster called the meeting to order at 1:02 PM
<b>2) ADOPTION OF AGENDA:</b>	<p><b><u>Motion# Moved by Ray Hilts</u></b> That the Agenda be adopted as presented</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>3) MINUTES OF PREVIOUS MEETING:</b>	<p><b><u>Motion # Moved by Leslie Penny</u></b> That the minutes be corrected as indicated. Spelling of Marvin Schatz on #4 Voting in of New Chair</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>4) CHAIRPERSON'S REPORT:</b>	Accepted as Information – Daryl Weber
<b>5) EXECUTIVE DIRECTOR REPORT:</b>	Accepted as Information: Pat Burns
<b>6) IRC REPORT:</b>	Accepted as Information – Marvin Schatz
<b>7) CED REPORT:</b>	Accepted as Information – Leslie Penny
<b>8) OLD BUSINESS:</b>	<p><b>8.1 Additional RRRF dollars \$266,000</b> received from Manitoba for distribution Board was advised these loans count toward our minimum performance standards in loans.</p> <p><b>8.2 RFD – External Non-WD Investment Fund Audit Note</b></p> <p><b><u>Motion# Moved by Ray Hilts</u></b> That the Audit Note be accepted as presented to become part of the yearly audited financial statements.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>8.3 WD Compliance Review:</b> Carol, Daryl &amp; Ray agreed to participate in the final review once the compliance audit has been completed. Meeting scheduled for October 28<sup>th</sup> at 1:30 pm. Michelle to send Calendar Invite.</p>

**9) NEW BUSINESS:**

**9.1 New RRRF Dollars**

Board informed of new RRRF dollars being expected to be distributed throughout the region.

**9.2 RFD WD Reporting: Business Numbers Report, Semi Annual Financials.**

**Motion # Moved by Nick Gelych**

That the board accept the semi financial statements as presented as Required by WD.

**CARRIED**

**9.3 2020/2021 Budget Review**

Board agreed ED and BA to create preliminary budget for review by Treasurer and then board as a whole.

**9.4 RFD: Ratifying of Approved RRRF Loans  
Tabled Loan Project**

**9.5 December Christmas Meeting**

**Motion # Moved by Judy Tracy**

That the regular board meetings remain virtual zoom meetings for the interim until further notice.

**CARRIED**

**10) ROUND TABLE:**

Paving and Drainage completed along with Village Roof and Siding

Small Fire occurred with minimal damage. Food Bank had lower numbers at beginning of COVID. AB Transportation Meeting to gain road access. New business coming to town.

Organization meeting still on our CFYE board, Christmas light up Nov 20, Oct 22 Chamber Meeting, Upcoming Snow Preparation, Renovation happening to Medical Wing, New Female Doctor started.

Hwy Development being worked on Approach almost finished, BMX skate park underway, water project underway. Minister Getson attending town hall meeting this evening. Flood in town office, Council Chambers moving into downstairs and Library moving to Fallen Four Building which the town has taken over.

Lac Ste Anne Construction good, fall upgrades in infrastructure. Economic development committee partnership being developed between Onoway/ Lac Ste Anne/ Alberta Beach as part of a CPAC Grant. Hired an Economic Development Officer for one day a week to work on partnership initiatives. Community Futures will be asked to take a role in the Economic Development Committee.

Completed a robust Economic Development Committee Strategic Meeting. Town hosted a Tourism Committee/ Strategic Multi Stake Holder Session.

Roads have improved, crops coming off, Yields low. Economic Development Department working on a business license program. Re-organizational meetings happening later this month.

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Paving being done, Hospital Detox running with the opportunity to increase to an 8-bed unit. Waste Plant being closed down by 2025, 60 families getting walking papers by December. Ec Dev Committee met to discuss issues, invited CF to assist with some marketing issues and ideas around creating opportunities to raise attention to the issue of the waste plant being shut down. Working with the ACC. Growth received their funding and will be planning shortly, Christmas light up drive through with Santa. Keyano Centre re-opening, New fire hall fully operational. Golf Club future is in question

**ADJOURNMENT:**

**Motion # \_\_\_\_\_ Moved by Ray Hilts**

Moved to adjourn at 3:04 pm

**NEXT MEETING:**

**November 19,2020**

Zoom Meeting 1:00 pm

**SIGNING AUTHORITY**

\_\_\_\_\_  
**Chair, Carol Webster**

\_\_\_\_\_  
**Secretary, Leslie Penny**