

COMMUNITY FUTURES YELLOWHEAD EAST
MINUTES OF Regular Board Meeting
January 16, 2020

Present: Chair Carol Webster, Vice Chair Daryl Weber, Secretary Leslie Penny, Treasurer Ray Hilts; Board Members; Jim Hailes, Marvin Schatz, Pat Burns, John Burrows, Judy Tracy, Staff; Manager Michelle Jones

Regrets: Board Members: Nick Gelych

Call to Order: Chair Carol Webster called the meeting to order at 1:06 pm.
1:42 PM

Adoption of Agenda: **01/20 Moved by Judy Tracy**
That the Agenda be adopted as presented.

Minutes from the December 19, 2019 Regular Board Meeting: **02/20 Moved Jim Hailes**
That the Minutes of the December 19, 2019 regular board meeting be accepted as presented. **CARRIED**

Chairman's Report: Nothing to report.

Manager's Report: **03/20 Moved by Daryl Weber**
That the Managers report be accepted as information **CARRIED**

IRC Report: **04/20 Moved by Leslie Penny**
That the IRC report be accepted as information **CARRIED**

Old Business: **7.1 Cares Grant Reports to be approved**
05/20 Moved by Daryl Weber
That each board member may forward the Draft Cares Grant reports to their CAO/EC Development officer for feedback on any necessary changes or corrections to the report with a deadline for responses by February 15, 2020. **CARRIED**

7.2 Alexis Conference Project & Grant Application
Board provided with an update to the status of the grant application.

7.3 Photocopier Purchase – Board advised that we have been successful in negotiating the discounted rates requested and that a new photocopier will be purchased. The new rates will assist in reducing budget costs.

7.4 Budget & Interest Transfer Review & Approval

05/20 Moved by Leslie Penny
That the board approved the motion to take a \$40,000 interest transfer for the upcoming budget year.

CARRIED

Old Business
Cont.

7.5 Operating Plan Final Draft Review & Approval

06/20 Moved by Treasurer Ray Hilts

Made motion to approve the 2020/2021 WD Budget & Operating Plan as presented.

CARRIED

Director Ray Hilts and manager to create a plan for the internal budget prior to next months meeting.

7.6 Lunch n Learns/ Financial Literacy Session Update

Board discussed and agreed to request each municipality partner in sharing the information to the public in their own areas.

7.7 Norquest College Training Update:

Board discussed ongoing conversation with Norquest College around possible partnership in facilitating Entrepreneurial Training Session.

Chair Carol Webster will be discussing with the Swan Hills chamber and council to advise of the similar services that we offer.

New Business

8.1 Cyber Security Committee – IT assignment

07/20 Moved by Jim Hailes

Made a motion that they would like to express their concern with CFNA over the financial consequences of the new policy, if there will be no additional funding to cover the increased cost of the policy

CARRIED

08/20 Moved by Ray Hilts

That the signing of the IT contract be tabled until such time as more information is received on the role out of the policy and the costs involved.

CARRIED

8.2 Lemonade Day – RFD attached

09/20 Moved by Judy Tracy

That the board approved recommendation #1 of the proposed RFD.

CARRIED

8.3 Bank Account Changes

Manager provided information to the board around the reduction in the number of bank accounts that will be utilized by the CF staff, in efforts to reduce bank fees in the budget.

8.4 Policy Manual Review Update

Manager advised Board that most of the Policy's have been updated and will be reviewed by the Policy Committee shortly.

8.5 Possible meeting location change to Barrhead

Board discussed the option to move a board meeting to Barrhead to allow for a board tour of the new West of the 5th distillery. Manager to arrange and Leslie will locate a meeting space to host the meeting. February or March will be considered.

Round Table**Village of Alberta Beach: Daryl Weber**

Daryl reported two break and enters that occurred in Alberta Beach, the local pub/restaurant Jungles was broken into, doors left open and pipes burst. The local Esso station was also hit with a robbery after the restaurant.

Town of Mayerthorpe – Pat Burns

Pat shared that they had a new councilor by the name of Clay Davidson as well as a new fast food restaurant scheduled to open in Mayerthorpe.

Woodlands County – John Burrows

New Council member started Dave Kusch for the Fort Assiniboine area. John shared some of the many changes taking place at the County. Council approved an Economic Recovery Plan that called for a 15% budget reduction across the board, all departments including council. As well as 3% increase in property taxes yearly over the next 5 years.

Changes included contracting out the Bylaw services.

John indicated while the changes are many, council feels it will all be in the right direction and they are pleased with the changes the new CAO Gord Frank is implementing.

County of Barrhead - Marvin Schatz

Things are quiet in the county at the moment, still ongoing budget deliberations, they are also hosting the rural beautification supper that evening.

Town of Fox Creek – Jim Hailes

There had been a fire at the new multiplex, caused by burst pipes water running onto electrical equipment, creating smoke and damage. Building still operating, waiting on estimated total damages.

Town of Swan Hills – Carol Webster

New Downtown building open and filling up with occupants. 2 New businesses to the community possibly opening as well.

Town of Onoway – Judy Tracy

New Councilor Lisa Johnson started. Public Works manager leaving but will stay on in the interim until new hire. Academy Fabrications very busy, which is resulting in a new road use agreement needing to be developed to look after the cost of repairs to the road due to increased traffic.

Town of Whitecourt – Ray Hilts

Interim Budget approved 0% increase in taxes
Fire at Christmas destroyed 2 downtown businesses and buildings, as well as several downtown businesses were broken into on the same evening. No connections.

Town of Barrhead – Leslie Penny

Leslie advised they have lost their communications coordinator; job will be posted in the upcoming weeks.
Leslie also advised the town had a little scare with the entire town experiencing a complete power loss for approx. an hour.
Local Movie theater has started using automated text messages to residents indicating the upcoming movies etc.

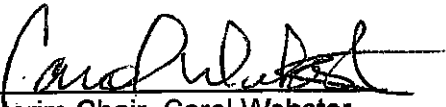
They are still in negotiations with Department of Transportation, as well as looking for ways to attract Dr.'s to the community.

Adjournment

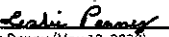
10/20 Moved by Judy Tracy
Meeting adjourned 4:06 pm

Next Meeting

February 20, 2020-



Interim Chair, Carol Webster


Leslie Penny (May 12, 2020)

Secretary, Leslie Penny