

**Community FUTURES YELLOWHEAD EAST
REGULAR ZOOM BOARD Meeting Minutes
December 17 , 2020**

PRESENT: BOARD MEMBERS: CAROL WEBSTER, LESLIE PENNY, RAY HILTS, DARYL WEBER, NICK GELYCH, PAT BURNS, JUDY TRACY, JOHN BURROWS, MARVIN SCHATZ, JIM HAILES, STAFF: MATTHEW HARTNEY, ELLEN MACCORMAC, CHARITY VOLLMANN, MICHELLE JONES, GUESTS: JOSH BURGER

REGRETS:	
1) CALL TO ORDER:	Chair Carol Webster called the meeting to order at 1:07PM
2) ADOPTION OF AGENDA:	<p><u>Motion# 71 Moved by Judy Tracy</u> That the Agenda be accepted as presented</p> <p style="text-align: right;">CARRIED</p>
3) MINUTES OF PREVIOUS MEETING:	<p><u>Motion # 72 Moved by Ray Hilts</u> That the minutes of the November 19, 2020 be accepted as presented</p> <p style="text-align: right;">CARRIED</p>
4) NEW BUSINESS	<p>RFD: Request for Regional Recovery Strategic Plan Project- Manager presented information and request for approval to move forward on project. Board discussed after Guest presentation. Much discussion around feasibility of a Regional Strategic Plan Project. Consensus was there was no appetite at this time to enter into a Regional Strategic Planning Project. Municipalities are working on their own ideas and projects strategically.</p>
5) GUEST /DELEGATES	<p>Ballad Consulting – COVID – 19 Business Analysis Survey & Study Josh Burger of Ballad consulting presented information to the board on the business survey & study that will be conducted within the CFYE region to survey and assess the impacts of COVID-19 on business retention, and diversification strategies, as well as gaps in the region. Funding to come from ROF project. Discussion ensued around presentation, positive feedback received from the board.</p>
6) CHAIRPERSON'S REPORT:	<ul style="list-style-type: none"> • Chair Person Carol Webster tabled report this month to make time for guest presentation.
7) EXECUTIVE DIRECTOR REPORT:	Tabled due to time constraints -
8) IRC REPORT:	As attached
9) CED REPORT:	As attached
10) OLD BUSINESS:	<p>10.1 Draft Budget Review: <u>Motion# 73 Moved by Daryl Weber</u> That the first draft of the budget be accepted as information, and that staff to meet with Treasurer to review before final Budget be presented for approval.</p>

CARRIED

- 10.2 **RRRF Funding Update** update provided
- 10.3 **Lunch n Learns** – update provided
- 10.4 **Alexis – Incubator Project** – update provided
- 10.5 **Staff Bonus Update**- Each staff member received \$50 whitecourt bucks.
- 10.6 **Student/Youth Principal Presentations**: update provided.
 - Tabled due to time constraints

11) ROUND TABLE

ADJOURNMENT:

Motion # 74 Moved by John Burrows
Moved to adjourn at 4:05

NEXT MEETING:

January 21,2020
Zoom Meeting 1:00 pm

SIGNING AUTHORITY

Chair, Carol Webster

Secretary, Leslie Penny