

# Community FUTURES YELLOWHEAD EAST

## REGULAR ZOOM BOARD Meeting Minutes

### March 18, 2021

**IN ATTENDANCE**

CHAIRPERSON: CAROL WEBSTER, VICE CHAIR: DARYL WEBER, TREASURER: RAY HILTS, SECRETARY: LESLIE PENNY, BOARD OF DIRECTORS: NICK GELYCH, MARVIN SCHATZ, JIM HAILES

<b>MISSING: REGRETS:</b>	Pat Burns John Burrows, Judy Tracy
<b>1) CALL TO ORDER:</b>	Vice Chair : Daryl Weber called meeting to order at 1:04pm
<b>2) ADOPTION OF AGENDA:</b>	<b><u>Motion# 86 Moved by Leslie Penny</u></b> <i>That the Agenda be accepted as amended to include Item – 11 New Business, 11.5 Community Incubator Contest – Sylvan Lake &amp; CF Center West</i> <b>CARRIED</b>
<b>3) MINUTES OF PREVIOUS MEETING:</b>	<b><u>Motion # 87 Moved by Nick Gelych</u></b> <i>That the minutes of the February 18, 2021 be accepted as presented.</i> <b>CARRIED</b>
<b>4) CHAIRPERSON’S REPORT:</b>	No Report this Month
<b>5) EXECUTIVE DIRECTOR REPORT:</b>	<b><u>Motion # 88 Moved by Jim Hailes</u></b> <i>That the Board draft a letter to be sent to CFNA, Western Diversification as well as our Local MLA, indicating their disappointment over the decision-making process that is forcing CF offices to spend the RRRF administrations dollars attached to the loan distributed to CF offices to help support those SME’s struggling with the effects of COVID-19, by the end of fiscal year being March 31, 202. Treasurer &amp; Board Chair to draft and forward.</i> <b>CARRIED</b>
<b>6) IRC REPORT:</b>	<b><u>Motion # 89 Moved by Ray Hilts</u></b> <i>To accept as presented.</i> <b>CARRIED</b> <ul style="list-style-type: none"> <li>• Direction provided to follow up with loan clients # , to get an update on the new revenue stream that has been created to determine where the funds came from and how this will impact future commitments to the loan agreements.</li> </ul>
<b>7) IRC MINUTES OF PREVIOUS MINUTES</b>	<b><u>Motion # 90 Moved by Ray Hilts</u></b> <i>To ratify the email approval of the motion to providing CFYE administration the authority to provide loan clients with the option for deferred loan payments as it pertains to COVID-19 restrictions on a case-by-case basis, and for the time period in which COVID-19 restrictions apply to those clients requesting assistance.</i> <b>CARRIED</b>
	Email Vote Quorum received: Jim Hailes, Daryl Weber, Marvin Schatz, Carol Webster, Ray Hilts, Leslie Penny. Response N/A: Judy Tracy, Pat Burns, John Burrows

8) CED REPORT:	Accepted as information
9) ADMIN/PROJECT COORDINATOR REPORT	Accepted as information
10) OLD BUSINESS:	<p><b>10.1 SIP Application</b>  <b>Motion # 91 Moved by Jim Hailes</b>  <i>To ratify the email vote approving the motion to accept the SIP GRANT Proposal as developed and Application for grant submitted to the Sectorial Initiatives Program.</i></p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Email Vote Quorum received in favour: Jim Hailes, Daryl Weber, Marvin Schatz, Carol Webster, Ray Hilts, Leslie Penny, Judy Tracy, John Burrows  Response N/A: Pat Burns,</p> <p><b>10.2 ROF Project:</b> Update provided and accepted as information.  <b>10.3 Female Incubator Project-</b> Update provided and accepted as information.  <b>10.4 RRRF Admin Funds – Shopify Program</b> – updated for information.  <b>10.5 OHS Policy Complete – Charity</b> -updated for information.  <b>10.6 Cyber Security Policy – Charity</b>-updated for information.  <b>10.7 Whitecourt Task Force Final Report</b> -updated for information.</p>
11) NEW BUSINESS:	<p><b>11.1 ED Project Management Training Courses:</b> update provided for information.  <b>11.2 ED Performance Review Due</b> – May 16, 2021- Reminder provided to board.  <b>11.3 RRRF Admin Fund Expenditures</b> – Provided overview for information.  <b>11.4 RFD – CFYE Regional Resiliency &amp; Diversification Initiative Fund</b>  <b>Motion # 92 Moved by Leslie Penny</b>  <i>To approve the concept of the CFYE Regional Resiliency &amp; Diversification Initiative Fund, which will consist of \$10,000 from RRRF funding, and an additional \$50,000 coming from the CFYE Investment fund, with the option of an additional \$50,000 being contributed at a later date, after the project proposal has been finalized by a project committee consisting of; CFYE Executive Director, Board Chair Carol Webster, Board members Leslie Penny &amp; Nick Gelych, and brought forward to entire board for final approval.</i></p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>11.5 – Win this Incubator Space Project – Sylvan Lake &amp; CF Centre West</b>  Board provided direction to share the project idea with all municipalities, informing them anyone who is interested in developing something similar that CFYE would be able to provide nonfinancial support to the project.</p>
12) ROUND TABLE:	<p><b>Town of Barrhead – Leslie Penny</b></p> <ul style="list-style-type: none"> <li>• Additional Cannabis business approved.</li> <li>• Shortage of Vaccines provided to local pharmacy.</li> <li>• Looking to hire a new FCSS Director.</li> </ul> <p><b>Lac Ste Anne County – Nick Gelych</b></p>

- Quiet on the new business front
- Crop diversification being reviewed.
- Year ahead will focus on business retention & expansion over Attraction.
- Still dealing with Oil companies not paying their tax bill

**Town of Fox Creek: Jim Hailes**

- Finally received title to 5 quarters of land, with some of it needing to be annexed from County.
- Notice received from Highways and Transportation about a project being moved forward that will allow for the government to build several expanded rest stops along hwy 43 that will include business operations that will be in direct competition of the municipalities bordering Hwy 43.
- Mayors meeting to be held with other municipalities being affected.
- Met with MLA regarding rural connectivity, suggesting the government utilize the resources currently allocated to the cancelled Keystone Pipeline Project and use them instead to provide a communications line utilizing the same resources.

**Town of Whitecourt – Ray Hilts**

- Voluntary Arbitration still underway with Woodlands
- Christianson Development has started phase 1 of the project.
- Whitecourt has initiated a Tourism Committee as well as a New Strategic Plan being developed.

**County of Barrhead – Marvin Schatz**

- ICF & IDD completed
- Keil Industrial Park –
- RC Canada giving back the proposed development property.
- Other business ventures have come forward looking to possibly develop.
- Ag prices are looking good for the upcoming season.
- Possible Garden Market Business development

**Town of Swan Hills – Carol Webster**

- No major issues to report.
- WILD Alberta looking to form their own fund and group apart from the REDA partnership.

**Village of Alberta Beach – Daryl Weber**

- Lac Ste Anne, Onoway and Alberta Beach have joined together in the Partners in Progress project developing a Business Directory as well as a shop the county app.
- Echo Marine transitioning to new owners and change in brands they will be offering.
- New Green house to be developed and operating in the area.

**ADJOURNMENT:**

**Motion # 93 Moved by Jim Harris**

Moved to adjourn at 3:29

**NEXT MEETING:**

April 15, 2021

**SIGNING AUTHORITY**

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**Chair, Carol Webster**

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**Secretary, Leslie Penny**

