

**COMMUNITY FUTURES YELLOWHEAD EAST**  
**MINUTES OF THE OCTOBER 12, 2017**  
**GENERAL BOARD MEETING**  
**COMMUNITY FUTURES YELLOWHEAD EAST OFFICE**  
**WHITECOURT, ALBERTA**

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**PRESENT:** Chad Merrifield (Designate), Woodlands County  
 Judy Tracy (Designate), Town of Onoway  
 Angela Duncan (Designate), Village of Alberta Beach  
 Leslie Penny (Designate), Town of Barrhead  
 Wayne Borle, (Designate), Lac Ste. Anne County  
 Louis Beloin (Designate), Town of Fox Creek  
 Dennis Nanninga (Designate), County of Barrhead  
 Pat Burns (Alternate), Town of Mayerthorpe  
 Carol Webster (Designate), Town of Swan Hills  
 Kate Patrick (Guest/Mayor), Town of Mayerthorpe

Roxanne Harper, Manager

**REGRETS:** Eris Moncur (Designate), Town of Whitecourt  
 Glen Wilcox (Designate), Town of Mayerthorpe

**I. CALL TO ORDER**

Chairman Chad Merrifield called the meeting to order at 1:10 p.m.

**II. ADDITIONS TO THE AGENDA**

There were no additions to the agenda.

**III. ADOPTION OF THE AGENDA**

**MOTION #44/17**

*Moved by Dennis Nanninga*

*That the Agenda be adopted as presented.*

**MOTION CARRIED**

**IV. ADOPTION OF THE MINUTES**

1. Minutes of the May 25, 2017 General Board Meeting

A copy of the May 25, 2017 General Board Meeting Minutes was provided for the Board Members' review.

**MOTION #45/17**

*Moved by Leslie Penny*

*That the Minutes of the May 25, 2017 General Board Meeting be accepted as presented.*

**MOTION CARRIED**

2. Minutes of the July 31, 2017 Executive Committee Meeting

A copy of the July 31, 2017 Executive Committee Meeting Minutes was provided for the Board Members' review.

**MOTION #46/17**

*Moved by Carol Webster*

*That the Minutes of the July 31, 2017 Executive Committee Meeting be accepted as presented.*

**MOTION CARRIED**

V. **BUSINESS ARISING FROM THE MINUTES**

1. Attendance Record Review

A copy of the Board Member Attendance Record was provided for the Members' review.

**MOTION #47/17**

*Moved by Judy Tracy*

*To accept the Board Member Attendance Record as presented.*

**MOTION CARRIED**

VI. **WAYNE ELLERINGTON – 2016/2017 AUDITED FINANCIAL STATEMENTS**

A copy of the 2016/2017 Audited Financial Statements and the Auditor's Report to the Board was provided to the Board Members for their review. Wayne Ellerington attended the meeting to discuss the audited financial statements and answer any questions the Board Members had.

**MOTION #48/17**

*Moved by Wayne Borle*

*To accept the 2016/2017 Audited Financial Statements as presented.*

**MOTION CARRIED**

VII. **NEW BUSINESS**

1. Investment Review Committee Report

The Investment Review Committee Report was presented and reviewed.

**MOTION #49/17**

*Moved by Louis Beloin*

*To accept for information.*

**MOTION CARRIED**

2. Financial Statement Review – September 30, 2017

The Community Futures Yellowhead East (CFYE) financial statements dated September 30, 2017 were presented and reviewed.

**MOTION #50/17**

*Moved by Carol Webster*

*To accept the CFYE Financial Statements as presented.*

**MOTION CARRIED**

3. 2017 Conference Update

Board Members Carol Webster and Judy Tracy provided information on the sessions they attended during the 2017 CFYE Conference held September 27<sup>th</sup> – 29<sup>th</sup> in Edmonton.

**MOTION #51/17**

*Moved by Angela Duncan*

*To accept as information.*

**MOTION CARRIED**

4. Small Business Week Events – Barrhead and Whitecourt

Management provided information on the upcoming events that will be held in Barrhead and Whitecourt during Small Business Week 2017.

**MOTION #52/17**

*Moved by Louis Beloin*

*To accept for information.*

**MOTION CARRIED**

5. Sun Life Investment/Community Projects

The Board Members present discussed various ideas for possible community projects in our region.

**MOTION #53/17**

*Moved by Dennis Nanninga*

*That staff investigate the options for scheduling the Elected Officials Course offered by the Economic Developers of Alberta in January/February 2018.*

**MOTION CARRIED**

**VIII. COMMUNITY REPORTS**

**Chad Merrifield – Woodlands County**

- ANC just had the Grand Opening Celebration for their new trans loading facility.
- The new library in Blue Ridge opened this week.
- Work is completed on a new 5,000 square foot addition to the Woodlands County Administration building. Connected town water and sewer to the building.
- The County is also in the process of building a new shop.
- The intersection at the airport is being upgraded.
- Heli Source is building a new shop at the airport.

**Louis Beloin – Town of Fox Creek**

- The Town has hired a new Development Officer.
- Construction has begun on the new multi-use facility.
- A new fire hall is also under construction.

**Pat Burns – Town of Mayerthorpe**

- The former Sears building has been sold to new owners.
- The development across the highway is ongoing.
- A small paving project has been approved for the road from the UFA to the hospital.
- A new candy store, Hadley and Asher's, is opening in Mayerthorpe. They were in town last Christmas also.

**Judy Tracy – Town of Onoway**

- A new pet store has opened in town, Porky Pets.
- The regional doctor's office has re-opened.
- The community health services' building is getting a facelift.

**Angela Duncan - Village of Alberta Beach**

- There is a new condo building open on Main Street.

**Dennis Nanninga – County of Barrhead**

- The County will be expanding its sewage lagoon.
- Highway 661 is newly paved. There will be a second coat added next year.
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**Carol Webster - Town of Swan Hills**

- The new Splash Park is completed and ready for use next summer.
- Doug Griffiths is coming to speak either at the end of November or the beginning of December.

**Eris Moncur – Town of Whitecourt**

- No report available.

**Wayne Borle - Lac Ste. Anne County**

- The new County administration building is open. 200+ attended the grand opening.

**Leslie Penny – Town of Barrhead**

- The Aquatic Centre officially opened July 1<sup>st</sup>. It has been very busy.
- There have been a couple of new businesses open in town.

**MOTION #54/17**

*Moved by Wayne Borle*

*To accept for information.*

**MOTION CARRIED**

**2017 MEETING DATES & TIMES:**

That the Board Meeting dates for 2017 be scheduled as follows:

1. November 23, 2017

All meetings will be held at the CFYE office in Whitecourt. Supper will be provided at 6:00 p.m. The meeting will commence at 6:30 p.m.

**MOTION #55/17**

*Moved by Carol Webster*

*As the date of the November meeting conflicts with the AUMA conference, this meeting will be rescheduled to a date selected by the incoming Board of Directors.*

**MOTION CARRIED**

**ADJOURNMENT:**

**MOTION #56/17**

*Moved by Carol Webster*

*That the meeting be adjourned at 4:15 p.m.*

**MOTION CARRIED**

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Chairman

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Secretary