

COMMUNITY FUTURES YELLOWHEAD EAST
MINUTES OF THE MAY 24, 2018
GENERAL BOARD MEETING
COMMUNITY FUTURES YELLOWHEAD EAST OFFICE
WHITECOURT, ALBERTA

PRESENT: Carol Webster (Designate), Town of Swan Hills
Judy Tracy (Designate), Town of Onoway,
Pat Burns (Designate), Town of Mayerthorpe
Dianne Ahn (Alternate), Town of Fox Creek
Daryl Weber (Designate), Village of Alberta Beach
Leslie Penny (Designate), Town of Barrhead
John Burrows (Designate), Woodlands County
Dennis Nanninga (Designate), County of Barrhead
Ray Hilts (Designate), Town of Whitecourt

Roxanne Harper, Manager
Michelle Jones, Manager

REGRETS: Nick Gelych (Designate), Lac Ste. Anne County
Jim Hailes (Designate), Town of Fox Creek

I. CALL TO ORDER

Chairman Dennis Nanninga called the meeting to order at 1:03. p.m.

Board provided introductions to General Manager – Michelle Jones

New General Manager Michelle Jones provided introduction to the Board.

Board confirmed they would meet on July 17th at 12:30 pm at the CFYE Office to do a performance review on the new General Manager prior to the July Board Meeting and three-month probation period.

MOTION #29/18

Moved by Ray Hilts

That notification be provided to all Community Futures Yellowhead East Business Banking accounts, to ensure the new general manager, Michelle Jones, be added on as the signing authority, and that previous manager, Roxanne Harper be removed from these accounts.

MOTION CARRIED

II. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

III. ADOPTION OF THE AGENDA

MOTION #30/18

Moved by Ray Hilts

That the Agenda be adopted as presented.

MOTION CARRIED

IV. ADOPTION OF THE MINUTES

1. Minutes of the April 5, 2018 General Board Meeting

A copy of the April 5, 2018 General Board Meeting Minutes was provided for the Board Members' review.

MOTION #31/18

Moved by Carol Webster

That the Minutes of the April 5, 2018 General Board Meeting be accepted as presented.

MOTION CARRIED

V. BUSINESS ARISING FROM THE MINUTES

1. Attendance Record Review

A copy of the Board Member Attendance Record was provided for the Members' review.

MOTION # 32/18

Moved by Judy Tracy

To accept the Board Member Attendance Record as presented.

MOTION CARRIED

VI. NEW BUSINESS

1. Investment Review Committee Report

The Investment Review Committee Report was presented and reviewed.

MOTION # 33/18

Moved by Carol Webster

To accept for information.

MOTION CARRIED

2. Financial Statement Review –April 30, 2018

The Community Futures Yellowhead East (CFYE) financial statements dated April 30, 2018 were presented and reviewed.

Discussion ensued around the need to develop a best use plan for current non-repayable investment funds. Board requested the general manager do some research on options available for use of funds and report back to the board for next meeting.

MOTION # 34/18

Moved by Ray Hilts

That we dedicate 3 people to form a subcommittee, that will research investment options and report back to the larger board with information for final decision.

MOTION CARRIED

Motion # 35/18

Moved by Judy Tracy

That we form a Sun Life Investment Strategy Committee consisting of; Ray Hilts, Daryl Weber, and Carol Webster.

MOTION CARRIED

Motion #36/18

Ray made a motion that the April 30th Financial statements be accepted as presented.

MOTION CARRIED

3. Annual Performance Report 2017-2018.

Roxanne presented information to the board regarding the Annual Performance Report.

MOTION # 37/18

Moved by Judy Tracy

Moved to accept the Annual Performance Report as presented.

MOTION CARRIED

4. EDA Training Courses

Roxanne provided information to the board regarding the need to change the Economic Development council training dates to the fall of 2018.

MOTION # 38/18*Moved by Carol Webster*

That we arrange for 5 different training dates and sites, being: Onoway & Alberta Beach, Town & County of Barrhead, Whitecourt/Woodlands/FoxCreek, Mayerthorpe/Lac Ste.Anne County. Swan Hills/Ft. Assiniboine, for fall of 2018

MOTION CARRIED**VII. COMMUNITY REPORTS****Lesley Penny – Town of Barrhead**

- Streets have been torn up, and are under repair.

Daryl Weber – Village of Alberta Beach

- Their Entry way into town is all torn up and being repaired

Diane Ahn – Town of Fox Creek

- New Multi Plex and Firehall open

Pat Burns – Town of Mayerthorpe

- Crocket Café Opening Soon
- New Stop lights scheduled to be put in at intersection of Hwy 43 & Hwy 22
- Rodeo this weekend

Ray Hilts – Town of Whitecourt

- New zoning rules regarding Marijuana Retail Businesses have been adopted.

Judy Tracy – Town of Onoway

- Annual Heritage Days coming up

Carol Webster – Town of Swan Hills

- Streets and Water Lines are currently torn up
- Received CARES grant to have Doug Griffiths work with the community

Dennis Nanninga – County of Barrhead

- Seeding completed, early this year
- Car Show coming up

John Burrows – Woodlands County

- Provided info on the recent flood in Whitecourt/ Trestle road area damage
- Possible provincial funding coverage
- Air Show in July
- Copa for Kids Flights – August

2018 MEETING DATES & TIMES:

That the Board Meeting dates for 2018 be scheduled as follows:

1. July 26, 2018
2. September 27, 2018
3. November 22, 2018

All meetings will be held at the CFYE office in Whitecourt.

PLEASE NOTE CHANGE – LUNCH will be provided at **12:30 p.m.** The **meeting** will commence at **1:00 p.m.**

ADJOURNMENT:

MOTION # 38/18

Moved by Judy Tracy

That the meeting be adjourned at 2:45 p.m.

MOTION CARRIED

Chairman

Secretary