

**COMMUNITY FUTURES YELLOWHEAD EAST**  
**MINUTES OF THE MARCH 23, 2017**  
**GENERAL BOARD MEETING**  
**COMMUNITY FUTURES YELLOWHEAD EAST OFFICE**  
**WHITECOURT, ALBERTA**

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**PRESENT:** Glen Wilcox (Designate), Town of Mayerthorpe  
Dennis Nanninga (Designate), County of Barrhead  
Marvin Schatz (Alternate), County of Barrhead  
Judy Tracy (Designate), Town of Onoway  
Angela Duncan (Designate), Village of Alberta Beach  
Carol Webster (Designate), Town of Swan Hills  
Leslie Penny (Designate), Town of Barrhead  
  
Roxanne Harper, Manager

**REGRETS:** Chad Merrifield (Designate), Woodlands County  
Louis Beloin (Designate), Town of Fox Creek  
Eris Moncur (Designate), Town of Whitecourt  
Wayne Borle, (Designate), Lac Ste. Anne County

**I. CALL TO ORDER**

Vice Chairman Glen Wilcox called the meeting to order at 6:30 p.m.

**II. ADDITIONS TO THE AGENDA**

There were no additions to the agenda.

**III. ADOPTION OF THE AGENDA**

**MOTION #17/17**

*Moved by Angela Duncan*

*That the Agenda be adopted as presented.*

**MOTION CARRIED**

**IV. ADOPTION OF THE MINUTES**

1. Minutes of the January 12, 2017 General Board Meeting

A copy of the January 12, 2017 General Board Meeting Minutes was provided for the Board Members' review.

**MOTION #18/17**

*Moved by Leslie Penny*

*That the Minutes of the January 12, 2017 General Board Meeting be accepted as presented.*

**MOTION CARRIED**

V. **BUSINESS ARISING FROM THE MINUTES**

1. Attendance Record Review

A copy of the Board Member Attendance Record was provided for the Members' review.

**MOTION #19/17**

*Moved by Dennis Nanninga*

*To accept the Board Member Attendance Record as presented.*

**MOTION CARRIED**

VI. **NEW BUSINESS**

1. Investment Review Committee Report

The Investment Review Committee Report was presented and reviewed.

**MOTION #20/17**

*Moved by Leslie Penny*

*To accept for information.*

**MOTION CARRIED**

2. Financial Statement Review – February 28, 2017

The Community Futures Yellowhead East (CFYE) financial statements dated February 28, 2017 were presented and reviewed.

**MOTION #21/17**

*Moved by Judy Tracy*

*To accept the CFYE Financial Statements as presented.*

**MOTION CARRIED**

3. Youth Industry Boot Camps Project

An update was provided on the Youth Industry Boot Camps Project that is being planned for July 4 – 14, 2017 in Whitecourt. The project is being organized by Northern Gateway Public Schools and Living Waters Catholic School Division.

**MOTION #22/17**

*Moved by Carol Webster*

*To accept the update as information.*

**MOTION CARRIED**

4. Whitecourt BSN and Whitecourt Career EXPO Updates

Management advised that CFYE has been successful in securing grant funding for both of these projects for the coming year.

**MOTION #23/17**

*Moved by Angela Duncan*

*To accept for information.*

**MOTION CARRIED**

5. Draft Budget 2017/2018

The second draft of the 2017/2018 Operating Budget was provided to the Board Members for their information and review.

**MOTION #24/17**

*Moved by Leslie Penny*

*To accept the 2017 – 2018 Operating Budget as presented.*

**MOTION CARRIED**

6. Sun Life Investment/Community Projects

The Board Members present discussed various ideas for possible community projects in our region. The consensus was that further discussion is needed when all Board Members are present.

**MOTION #25/17**

*Moved by Dennis Nanninga*

*That further discussion on this topic be tabled to the May 25<sup>th</sup> General Board Meeting.*

**MOTION CARRIED**

**VII. COMMUNITY REPORTS**

**Chad Merrifield – Woodlands County**

- No report available.

**Louis Beloin – Town of Fox Creek**

- No report available.

**Glen Wilcox – Town of Mayerthorpe**

- A new Farmers' Market is starting up May 3<sup>rd</sup>. Dates are every second Wednesday. Lunch will also be available on these days.
- The installation of the pipeline for the new water wells is progressing.
- The development across the highway is ongoing.
- A small paving project has been approved for the road from the UFA to the hospital.

**Judy Tracy – Town of Onoway**

- Heritage Days is scheduled for the second weekend in June.
- The Town is planning a big celebration for Canada Day.
- The Town will be finalizing the budget in the next couple of weeks.

**Angela Duncan - Village of Alberta Beach**

- Sno Mo Days went well but a couple of events did not go ahead as planned. Both the drag races and the snowmobile poker rally had to be cancelled.
- The Village started its blue bag program on March 8th.
- There was a record number of development permits last year. Lots of new houses and a number of older houses were torn down.

**Dennis Nanninga – County of Barrhead**

- Neeralta hired 12 new people. Business is doing well.
- Highway 661 is out for tender to be paved. Closes April 19<sup>th</sup>. Paving should be completed by October.

**Carol Webster - Town of Swan Hills**

- Construction on a new Splash Park will start in May.
- A sewer line upgrade is scheduled for the summer. Should be completed by the end of summer.
- The Chamber of Commerce has been revived.
- Over 200 riders attended the snowmobile rally earlier this year.
- June 25<sup>th</sup> is the annual duck race.
- It is the Town's 50<sup>th</sup> Anniversary this year. Planning the celebration for May 27<sup>th</sup>.

**Eris Moncur – Town of Whitecourt**

- No report available.

**Wayne Borle - Lac Ste. Anne County**

- No report available.

**Leslie Penny – Town of Barrhead**

- Reid's Kitchen is expanding.
- There is one empty spot on Main Street available.
- The curling rink had serious water issues earlier in the month.
- Construction of the Aquatic Centre is progressing on time.

**MOTION #26/17**

*Moved by Carol Webster*

*To accept for information.*

**MOTION CARRIED**

**2017 MEETING DATES & TIMES:**

That the Board Meeting dates for 2017 be scheduled as follows:

1. May 25, 2017
2. July 27, 2017
3. September 28, 2017
4. November 23, 2017

All meetings will be held at the CFYE office in Whitecourt. Supper will be provided at 6:00 p.m. The meeting will commence at 6:30 p.m.

**MOTION #27/17**

*Moved by Glen Wilcox*

*To accept for information.*

**MOTION CARRIED**

**ADJOURNMENT:**

**MOTION #28/17**

*Moved by Dennis Nanninga*

*That the meeting be adjourned at 8:00 p.m.*

**MOTION CARRIED**

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Chairman

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Secretary